

Connect to Bluescape in Conference Rooms

Collaborate in Bluescape to bring global teams together across different conference rooms

Better Meetings. Faster Decisions. Innovative Ideas.

What is Bluescape?

Bluescape is a virtual whiteboard for teams to brainstorm, present, and review content.

Bring teams together to collaborate with colleagues in different conference room locations. Connect in front of the same content like documents, diagrams, and notecards to make instant comparisons across a project.

Benefits of using Bluescape for conference room meetings

- Instantly bring up critical in-progress materials
- Stay in-sync during meetings as different presenters pull everyone to reference materials that need consideration
- Capture thoughts in the same workspace to promote everyone's active contribution
- Easily diagram in an expansive workspace and refine as the meeting progresses
- Access your content after the meeting in one location, reducing time spent sifting through messaging threads, emails, and folders



Instructions for conference room setup

1. Join your video conference meeting.

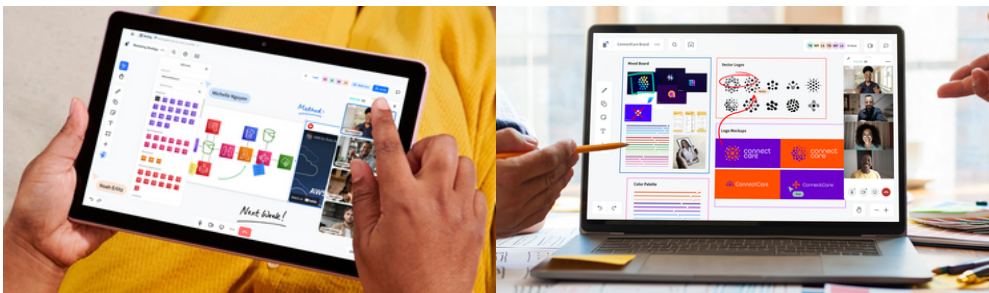


2. Add the conference room to the video conference meeting.

3. Create or open a Bluescape workspace.

BLUESCAPE

4. Invite all meeting attendees to the workspace. Each user will open the workspace on a laptop or preferred device. *Tip: After inviting attendees to the workspace, add the workspace link to the meeting chat for quick access.*



5. Screen share the workspace from a laptop to display on the conference room screen.

6. Use the in-room screen for viewing during presentations and discussions.



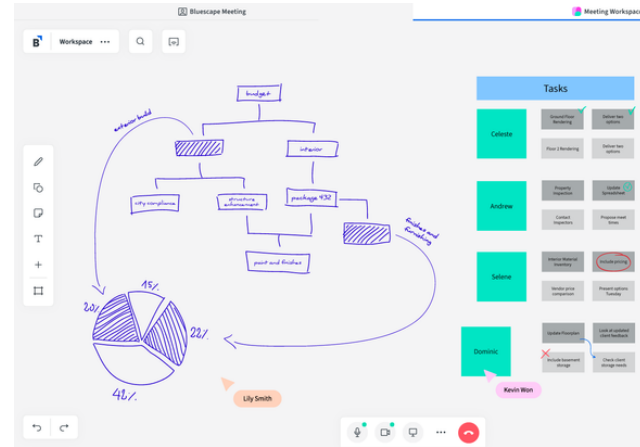
7. Click 'Lead' in Bluescape to simultaneously guide users in the same and other office locations through materials on the large screens and other devices.

8. Seamlessly move to different presenters across the globe with the 'Lead' feature. No more needing to toss screen shares back and forth that can disrupt the flow mid-meeting.

9. Capture ideas and decisions. Any attendee can use a laptop or tablet to add notecards, contribute to in progress diagram-building, or drag and drop more reference materials.

Tips to continue work in Bluescape

- If you recorded the meeting, upload or link to the recording next to your workspace project content to keep everything in one place.
- Use the workspace for asynchronous work in between meetings to improve transparency.
- Add the workspace link to your calendar invite for an upcoming meeting next to your video call information.
- For the next meeting, instantly open the same workspace to keep using as your meeting place for your visual content collaboration.



Have Questions?

Join the Bluescape Community
community.bluescape.com



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 Learn more on [how to use a template](#).